



West Bengal Board of Secondary Education

77/2, Park Street, Kolkata-700016

APPLICATION FORM FOR ADMISSION/LATE ADMISSION/BREAK OF STUDIES

1. Name of the Student :

2. Name of the Father/Mother/
Guardian :

3. Present Address :
.....
.....

4. Name of the School and class
in which the student last
studied :

a) Index No b) Date of Birth
DD MM YYYY

c) Subject Offered F. L. S. L. Addl.

5. Date when the student left the school
DD MM YYYY

6. Whether the student completed : Yes No.....
one year in the Madhyamik
class before discontinuance of
his/her studies

7. Name of the School and class to
which the student seek admission
or has been admitted
(Provisionally) :

a) Index No b) Date of Birth
DD MM YYYY

c) Subject Offered F. L. S. L. Addl.

8. Date of admission of the student
in the school (Provisionally)
DD MM YYYY

9. Date from which student been
Including his/her class after leaving
the school
DD MM YYYY

10. Reason of Break of studies or of
late admission :

11. Whether the student has been
examined and found fit for
admission to the class :

12. Recommendation of the Head
of the institution of the school
where admission is sought :

13. Requisite fees of Rs. 50/- (fifty only)

Challan No. _____ dated _____

14 Candidate's Mobile No.

:.....

School Mobile No.

.....

Signature of the Head of institution

Date and Seal

Documents to be submitted

- a) Application shall be from the guardian of the student (The guardian shall state the full details of the students including reason of absence from school for the above period / late admission / region for change of school) to be addressed to the Secretary, WBBSE
- b) Self attested copy of Transfer Certificate and Mark Sheet (for class X)
- c) Medical Certificate in Original (if the break or late admission is due to illness)
- d) Photocopy of Registration Certificate attested by H.M./Regional Officer.
- e) Application Form forwarded under seal and signature of H.M./T.I.C
- f) Cash challan or Draft in original showing mode of payment as chargeable fees in the Board.